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| Topic | Notes | Minutes |
| Welcome & Introductions | * Inviting team members to share preferred pronouns | **5 minutes** |
| Review survey monkey results regarding sector representation | * Discuss additional outreach to recruit underrepresented sectors | 15 minutes |
| Review substance use data available that includes race and ethnicity breakdown, discuss next steps for action planning |  | **35 minutes** |
| Wrap-up and review actions/focus for next meeting |  | **5 minutes** |